Ordering from your Student Center

1. **You can not use the Madison College mobile App you must go to a web browser platform.**
2. www.madisoncollege.edu
3. Current Students
4. MyMadisonCollege
5. Scroll down to "Log into New Portal"
6. Classes
7. Textbooks
8. Purchase/Rent Textbooks
9. Select term and degree
10. Continue
11. Click Purchase/Rent Textbooks (above class schedule filter options)
12. Will be redirected to Bookstore website
13. Add the books you would like to rent or purchase to your cart by selecting which option you want (New, Used or Rental-when available) then click the add to cart button
14. Click either the shopping cart button (upper right hand corner or screen or the continue to checkout button)
15. Verify your cart
16. Click Continue checkout button (if everything is correct)
17. Pop up will appear discussing the pricing disclaimer-click continue
18. Pop up will appear for you to select preference for instructor material changes-make your selection and then click continue
19. Pop up will appear for you to select condition preference-make your selections and then click continue
20. Click Payment options
21. Log in with your Madison College email and password
22. Select where you would like your books to be sent
23. Enter or verify billing information-click continue
24. Select delivery/pick up preference
25. Continue
26. Fill out payment option and agree to any terms as applicable (Rental, financial aid or third party)
27. Click submit payment
28. You should receive an order number if your order processed successfully if not you will receive an error message